

**CITY OF DUVALL
COUNCIL MEETING
May 10, 2007
7:00 P.M. - Duvall Fire Station**

Council Workshop 6:00 PM: Budget Amendment – Dianne Nelson

The City Council Meeting was called to order by Mayor Ibershof at 7:24 P.M.

Council Present: Gérard Cattin, Jeffrey Possinger, Keith Breinholt, Dianne Brudnicki,
Gary Gill, Heather Page, Glen Kuntz.

Staff Present: Cari Hornbein, Steven Leniszewski, Glenn Merryman, John Lambert,
Bruce Disend, Lara Thomas, Dianne Nelson, Todd Hall, Jodi Wycoff.

I. Additions or Corrections to the Agenda:

Under Consent Agenda add: Payroll in the amount of \$420,795.47; Claims in the amount of \$399,356.29; Under Council add: Councilmember Cattin. Councilmember Possinger requested that the minutes from the 4/12/07 meeting be amended to reflect changes he distributed to Council.

II. Adoption of Council Agenda:

It was moved and seconded (Possinger- Breinholt) to adopt the 5-10-07 Council Agenda. The motion carried . (7 ayes).

III. Comments from the Audience:

Diane Baker, 30145 Big Rock Road, owner of Quilters Garden, voiced her concern about Main Street parking. She is especially concerned about the summer of 2008 during the Main Street improvements. She asked Council to consider moving the Public Works maintenance shed to build a parking structure for local shoppers. She asked Council to really think about Main Street parking, especially during the improvements, and how to resolve the problem.

IV. Approval of Consent Agenda:

It was moved and seconded (Possinger-Gill) to approve the consent agenda which included Payroll in the amount of \$420,795.47; Claims in the amount of \$399,356.29; and the Council Meeting Minutes of 4/12/07 as amended. The motion carried. (7 ayes).

V. Presentation: Duvall Farmers Market – Laurie Gilbertson

Farmers Market Director, Laurie Gilbertson, thanked Council for their support in getting the Market started and for their continued support this year. She reported on the 2006 Market and the changes for the 2007 budget. Laurie also thanked the Market committee for all of their hard work getting the Market ready for this season. The 2007 Farmers Market will run every Wednesday from 3:00 p.m. to 7:00 p.m. from June 6th through September. The Market will be closed on July 4th. The Market will be held on 1st Avenue between The Duvall Church's original building and the new Life Center. The Market will feature local fresh fruits, vegetables, honey, lavender, arts and crafts and many more wonderful products. As in 2006, this year's Market will have a kid's activities booth sponsored by various community organizations and music provided by various artists every week. Laurie encourages all community members to attend this year's Market.

Presentation: Mayor, Councilmembers Possinger & Page – Report on Little Rock NCL Conference: Budgeting for Outcomes / Priorities of Government Approach to City Budgeting

Mayor Ibershof, Councilmember Possinger and Councilmember Page reviewed a slide show presentation of lessons they learned at the conference focusing on how Council should approach budgeting for the City.

VI. Scheduled Items:

1. Committee Reports:

Committee reports will be given at the second Council Meeting of each month.

2. Mayor:

Mayor Ibershof said that he attended the True Value grand opening recently and it was a great success and the new store looks great. He also announced that the Skate Park will have its open house this Saturday.

Mayor Ibershof introduced Carolyn Butler of the Duvall Cultural Commission. Carolyn introduced Jonna Farley, a music teacher at Cherry Valley Elementary. Carolyn also announced that Wednesday, May 16th is Arts Night at Cherry Valley Elementary and encouraged all to attend. Mayor Ibershof issued a proclamation proclaiming May 14 - 20, Arts Education Week in Duvall, Washington. He presented Carolyn and Jonna with copies of the proclamation.

Mayor Ibershof also read for the record a letter to King County regarding the Burhen Property. Ray and Tove Burhen would like to donate some of their land to the City with the intention of it becoming a heritage park some day. Councilmembers Possinger, Kuntz and Page all spoke of Council's gratitude of the generous offer.

It was moved and seconded (Kuntz-Possinger) to support and sign the letter which will be mailed to Ron Sims and Kathy Lambert of King County. Motion passed (7 ayes).

3. Council:

Councilmember Gérard Cattin spoke on his most recent traffic meeting. He said it is difficult to assess true costs of the proposed projects because they continue to rise at every meeting. They are now at \$20 to \$25 billion and going up. He said the board is also looking to increase tolling costs, but that item is still in the discussion phase.

4. Staff:

Lara Thomas, Associate Planner, handed out a memo/calendar showing what the Planning Department is doing for the next few months. She announced that they are hosting a short course on planning next Wednesday, May 16th in the Fire Hall meeting room from 6:30 p.m. to 9:30 p.m. She invited Council to attend. Lara then reviewed the rest of the calendar for Council. Lara also announced that Duvall Commons is getting ready to start opening some stores in next 30 days and that The Duvall Church Life Center will be open for the Mother's Day service. Lastly, Lara announced that the Planning Commission is working on code updates.

Glenn Merryman, Chief of Police, handed out a draft job description and pay scale for a Records Manager position and explained the need for this new position. He stated that he will be bringing an ordinance about the position to Council soon and requested them to pass it. Chief Merryman asked Council if they were okay with him putting the job announcement out now for the position. Council gave their consensus. Lastly, Glenn announced that there will be an Employee Appreciation Luncheon at the Fire House Friday, May 11th at 11:30 a.m. and invited Council to attend.

Steven Leniszewski, Public Works Director, reminded everyone that Duvall Days is on Saturday, June 2nd and encouraged all to attend. He also reminded everyone that the Farmers Market has moved this year to 1st Avenue to hopefully gain more visibility and a bigger crowd. Steve asked Council to please read the article that he passed out during the Council Workshop from the Journal of Commerce about increasing construction costs. Lastly, Steve announced that the open house for the Skate Park is Saturday, May 12th from 11:00 a.m. to 4:00 p.m. and encouraged all to attend.

John Lambert, Fire Chief King County Fire District 45, followed up on an item put forth to Council for support as it went to legislation. A bill passed allowing the Fire Department to go for multi-year levy lid lifts. He also reminded everyone that the Annual Fireman's Pancake Breakfast will be held Sunday, June 3rd at the Fire House.

Dianne Nelson, Finance Director, requested Council to set a date for the budget retreat. The preliminary dates will be Thursdays, June 7th & June 21st from 5:00 p.m. to 9:00 p.m. - location is to be determined. Dianne then finished going over the budget amendment items that were not covered during the Workshop. Council and staff discussed a few of the items in more detail.

VII. Public Hearing: *None*

VIII. New Business:

1. (AB07-30b) Approve and Authorize the Mayor to award the Cherry Street Water Main Replacement to the low bidder. *It was moved and seconded (Possinger-Page) to approve and Authorize the Mayor to award the Cherry Street Water Main Replacement to the low bidder.*

Steve Leniszewski explained the bids results and the project. He recommended awarding the contract in the amount of \$436,797.38. He noted that the budgeted amount for the project was \$320,000.00. Steven will be bringing forward a budget amendment at the next council meeting authorizing the additional \$130,000.00.

The motion carried. (7 ayes).

2. (AB07-32b) Approve and Authorize the Mayor to sign an Interlocal Agreement with the City of Snoqualmie to use their RFP process for the purchase of financial software. *It was moved and seconded (Page-Possinger) to approve and authorize the Mayor to sign an Interlocal Agreement with the City of Snoqualmie to use their RFP process for the purchase of financial software. The motion carried. (7 ayes).*

3. (AB07-33) Approve and Authorize the Mayor to award bid and sign contract for the Big Rock Ball Field and Pedestrian Improvements to the low bidder. *It was moved and seconded (Breinholt-Possinger) to approve and authorize the Mayor to award bid and sign contract for the Big Rock Ball Field and Pedestrian Improvements to the low bidder.*

Steve explained the bid, and the alternatives. The total cost impact for the project is \$747,321.13 plus tax. The cost impact includes the 3 alternatives.

There was council discussion regarding the amount that was approved in the 2007 budget for this project.

It was moved and seconded (Possinger-Page) to amend the motion to include the wording following the original motion “provided that the Budget Amendment is voted on and approved by the City Council.” The Amendment Carried. (7 ayes).

The Question was called (Possinger-Kuntz). Carried (7 ayes).

The Main Motion to approve AB07-33b, as amended, Carried. (6 ayes). (1 nay-Page).

IX. Executive Session:

Potential Litigation – 25 Minutes

9:30 p.m. The Council chambers were cleared for a 25 minute Executive Session regarding Potential Litigation.

9:55 p.m. The Executive Session was extended 5 minutes.

10:00 p.m. The Council meeting was called back to order.

VIII. New Business, Continued:

1. (AB07-30b) Public Works Director, Steven Lenszewski explained the need for Council to authorize an additional \$130,000 in the approval of AB07-30b, the approval and authorization for the Mayor to sign a Contract with Interwest Construction, Inc., for the Cherry Street Water Main Replacement Project.

It was moved and seconded (Possinger-Gill) to reconsider AB07-30b. The Motion Carried. (7 ayes.)

It was moved and seconded (Kuntz-Page) to amend the amount authorized for AB07-30b to include the additional funding of \$130,000 from the unrestricted fund balance from line item #401.99.508.00.00.00. The Amendment Carried. (7 ayes.)

The Main Motion to approve AB07-30b, as amended, Carried. (7 ayes.)

3. (AB07-33) Steven Leniszewski, Public Works Director, requested that additional funds be designated for AB07-33, the Big Rock Ball Field, to include the base bid and the three alternatives. He suggested additional funds needed to complete the base bid plus alternatives 1, 2, and 3, come out of the unrestricted fund balances of the 308 fund, 304 fund and/or 305 Fund. The amendment would include approving the base bid plus the three alternatives for a total of \$747,321.13.

It was moved and seconded (Possinger-Kuntz) to reconsider AB07-33b. The Motion Carried. (7 ayes.)

It was moved and seconded (Kuntz-Gill) to amend AB07-33, to authorize the Mayor to sign AB07-33, a Contract for Big Rock Ball park for the base bid amount, and to amend the authorization to include alternatives 1,2, and 3, to come out of unrestricted funds to complete alternatives 1,2, and 3.

Councilmember Heather Page called for a roll call vote.

The Amendment Carried. (5 ayes; Cattin, Breinholt, Brudnicki, Gill, Kuntz). (2 nays; Possinger, Page).

The Main Motion to approve AB07-33, as amended, Carried. (5 ayes; Cattin, Breinholt, Brudnicki, Gill, Kuntz). (2 nays; Possinger, Page).

X. Adjournment:

It was moved and seconded (Page-Breinholt) to adjourn the meeting. The meeting adjourned at 10:29 p.m.

Signed _____
Mayor Will Ibershof

Attest _____
Jodi Lee Wycoff, Administrative Assistant